



Gerrish Township Assessing Department

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Assessor Report

February 2011

February was extremely busy. Along with the day to day responsibilities and customer service, all final land values were entered into the program and audited for obvious errors, and once land values were set, the ECF's were finalized and entered. With those items entered, reports were ran to verify the data and check our assessment percentages. Once I was satisfied with the numbers, John Clark at Equalization checked them and I was able to start printing Assessment Change Notices. The printing, folding and stuffing was completed last Thursday and the notices were mailed on Monday. A huge thanks to Terry and Frank for helping to fold and stuff!

Before she left, Joanne entered all Personal Property statements and Primary Residence Exemptions, that had been received.

We also had our class with Dan Kirwin from BSA, which I previously reported on and on Monday there was a meeting with Gene Thornton, the instructor from the last BOR session that Frank and the newer members attended. He reviewed items to check for the full 14 pt. review, and really gave a lot of information about the Boards of Reviews responsibilities for the 14 pt. review.